



REQUEST FOR USE OF FACILITIES & EQUIPMENT

Unit Type and Number: \_\_\_\_\_ Date Reservation made: \_\_\_\_\_

We plan to arrive on: \_\_\_\_\_ Day: \_\_\_\_\_ at \_\_\_\_\_ A.M.  P.M., 
(Date) (Check-in time is after 6:30 p.m on Friday)

and depart on \_\_\_\_\_ Day: \_\_\_\_\_ at \_\_\_\_\_ A.M  P.M. 
(Date) (Check-out time is before 11:00 am. on Sunday)

Camp Avery Hand  Firelands Scout Reservation  Cabin(s) \_\_\_\_\_

Tent Camping :  Amount Due: \$ \_\_\_\_\_ Date Paid / / \_\_\_\_\_ Receipt # \_\_\_\_\_

GENERAL INFORMATION

- 1. Requests are accepted on a first-come, first-served basis (completed form with payment in Council office.)
2. Cancellations must be made at least 48 hours in advance of scheduled camping event.
3. At least two adult leaders, one of whom must be 21 years or older, are required for all trips and outings.
4. All units MUST check in with the Camp Ranger or Campmaster upon arrival and will follow established check-in procedures.
5. Camp boundaries must be rigidly observed. We must respect the rights of our neighbors.
6. Scouts and leaders agree to be responsible for damage, breakage or loss of camp property or equipment. Each individual is responsible for his personal items.
7. Purchase, possession or use of alcoholic beverages or illegal drugs is NOT PERMITTED. This standard applies to ALL participants, BOTH YOUTH AND ADULTS.
8. Hand axes and sheath knives are permitted in camp to be used only under the supervision of an adult leader. They are NOT to be worn on a belt outside of the unit's campsite. Hand saws are preferred.
9. All vehicles, both Scout groups and visitors, MUST be parked in the camp parking lot to keep camp roads open in case of an emergency.
10. No pit fires without the permission of the Ranger or Campmaster. All fires on the ground must be in designated rings, barbecue or campfire platforms.
11. Unit leaders should have with him/her each Scout's "Physical Form." If the unit does not have any, they can be secured ahead of time at the Service Centers. Summer camp physicals can be used and/or physicals on the back of the "Youth Application to Join."
12. Injuries and/or accidents must be reported to the Camp Ranger or Campmasters.
13. No pets allowed.
14. All cabins have bunks with mattresses. You will need to bring sleeping bags, etc.
15. Garbage should be placed in camp dumpster before check-out.
16. Only registered youth, their leaders, advisors or parents are permitted to camp at the Heart of Ohio camps.
17. Check-in time is after 6:30 p.m. on Friday and check-out time is before 11:00 a.m. on Sunday.

Estimated Number of Participating Scouts \_\_\_\_\_ Estimated Number of Participating Adults: \_\_\_\_\_

Council: \_\_\_\_\_ District: \_\_\_\_\_

Contact Leader: \_\_\_\_\_ Phone: Day: \_\_\_\_\_ Ext. \_\_\_\_\_

E-mail address: \_\_\_\_\_ Phone: Eve: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Additional Leader: \_\_\_\_\_ Phone: \_\_\_\_\_

Does your unit have accident insurance: Yes  No  Carrier: \_\_\_\_\_

Signed \_\_\_\_\_

Please complete form and return with payment to:
Heart of Ohio Council, Post Office Box 368, Ashland, OH 44805-0368
1-419-207-8300 Fax: 1-419-207-8150
After 5:00 pm only: Camp Avery Hand 419-884-1079 Firelands Scout Reservation 440-965-7025